SUPPLEMENTAL WATER SAMPLING INSTRUCTIONS
How to collect water samples to test for lead from untraditional taps at your facility

For full water sampling instructions for your facility, go to bit.ly/3CK-How2Sample or scan this QR code.

Ice-Making Machines
• Fill the sample bottle with ice directly from the ice machine, if possible.
• Alternatively, use a non-metal scoop or clean, new, disposable plastic gloves to place ice into the sample bottle.
• Let the ice melt, and then refill the bottle until it is filled to the neck of the bottle (i.e., the narrow part of bottle where bottom of the cap sits).

Avoid Common Mistakes
• Do NOT touch the ice with bare hands.
• Fill the bottle as full as you can get it and still securely close the lid.

Kitchen Kettles and Soup Makers
• Fill the sample bottle from the spout, filling the kettle, if possible.
• If direct sampling is not available, fill the kettle with the minimum amount of water needed to collect a 250 milliliter (mL) sample.
  – Mix the water with the kettle’s mixer or stir with a non-metal utensil.
  – Use a non-metal utensil to pour the water into the sample bottle.
  – Fill the sample bottle to the neck with the mixed water sample.

If Your Appliance Only Has Hot or Cold Water Taps
• Indicate in the comments of the chain-of-custody document whether the water is hot or cold.

Other Appliances
• If a sample can be obtained from the tap or valve, then fill the sample bottle to the neck, immediately after opening the tap or valve.
• Do NOT collect samples that require the disconnection of any taps.

If Your Appliance Has Both Hot and Cold Water Taps
• Collect water at the settings you usually use and fill the sample bottle to the neck.

More Resources: Visit www.cleanwaterforuskids.org/carolina

Frequently Asked Questions
Contact Us, Call or Text 1-855-997-2864